

UTTAR BANGA KRISHI VISWAVIDYALAYA
Pundibari, Cooch Behar, PIN- 736165, West Bengal
[APPLICATION FORM FOR RECRUITMENT OF SUPPORT STAFF]

1. Post applied for:

2. Applicant's full name:
(In BLOCK LETTERS)

3. Father's Name:

4. (a) Address for correspondence:

(b) Permanent Address:

5. Telephone Number (with STD code) / Mobile No. :

6. Email ID (if any):

7. Date of Birth (DD/MM/YYYY) :

8. Age as on 01.01.2024: Year.....Month.....Days.....

9. Caste and Category of the applicant (put ✓) (Relevant certificates need to be enclosed)

UR

SC

ST

EWS



10. Educational Qualification: (The attested photo copies of the certificates and Mark sheets should be enclosed. Any related technical qualification may also be mentioned in the same table.)

Sl. No.	Name of the Exam	University/Board /Institute	Year of passing	% of marks	Subjects/ specialization	Divn/ Class/ OGPA	Awards/ Medals if any
1.							
2.							
3.							
4.							
5.							

11. Details of professional experience (The attested photo copies of experience certificate of the employee should be enclosed or use separate sheet, if necessary):

Sl. No.	Post held	Pay scale	Name and address of the employer	Period (years) From To	Nature of duties performed/performing
1.					
2.					
3.					

12. Knowledge in Computer (Attach certificate, as the case may be):

13. Any Other relevant Information the candidate may need to submit (Attach separate sheets if necessary):

14.

Demand Draft No. & Date:	Name of Issuing Bank:	Amount of fee remitted:
On-line transfer details: Debit A/C No or Card No.		Credit A/C No.:
Amount:	On-line Transfer Code (UTR code)/ Transaction ID with date:	

15. a) Have you ever been arrested, prosecuted, kept under detention or bound down / fined convicted by court of law of any offence or debarred, disqualified by any selection / examination or rusticated by any University or any other educational authority / Institution for reason other than traffic offence: (If "yes" give the details)

b. Is any case pending against you in any court of law. University or any educational authority / Institution at the time of filling up this form?

If the answer to (a) or (b) is "Yes" give full particulars.

16. Declaration: I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particulars/information given above being found false/incorrect and/or if any discrepancy in the particulars is detected after my appointment, on account of wilful suppression and/or distortion on my part, my application/candidature is liable to be rejected or my services shall be liable to be terminated forthwith, as the case may be.

Place:

Date:

.....
Signature of the Applicant

**CANDIDATE ALREADY EMPLOYED SHOULD GET FOLLOWING ENDORSEMENT SIGNED BY
HIS / HER PRESENT EMPLOYER.**

No.....

Date

CERTIFICATE OF VERIFICATION BY EMPLOYER

- i) The entries relating to details of service mentioned by MR / MRS / MS / DR.....
..... are correct.
- ii) There is no circumstance rendering him / her unsuitable for appointment to the post applied for
.....
- iii) His/ Her confidential dossiers / Service Book are to be provided if selected.
- iv) There is no vigilance / disciplinary case pending or being contemplated against him / her.
- v) Details of the Minor / Major penalties imposed during the last ten years, if any.

(Official Seal)

Signature

Date:

Designation

Department / Office